

Job Description **Family Resource Worker, Parent-Tot**

Summary:

The Family Resource Worker provides support to the Parent-Tot program by creating a safe and stimulating play and learning environment suitable for the diverse developmental needs of children ages birth to five, and provides support and information that will assist parents and caregivers with their children's well-being.

Key Duties and Responsibilities:

- Ensures a safe, comfortable and welcoming environment for parents, caregivers and children.
- Plans and provides stimulating play and a learning environment for children.
- Facilitates connections between participants.
- Interacts with children to develop their social skills through play.
- Encourages positive parent participation in play activities, offering feedback and suggestions, when requested or required
- Refers families to appropriate community resources as needed.
- Facilitates conflict resolution and supports parents and caregivers in conflict resolution involving their children.
- Demonstrates cultural competency working with Aboriginal families and community.
- Demonstrates cultural competency working with newcomers.
- Role models non-violent, age appropriate strategies for children's challenging behaviour.
- Follows protocol to ensure all toys and equipment meet safety standards.
- Collaborates and works respectfully with colleagues to ensure effective service delivery consistent with agency and program mandate.
- Adheres to SCCSS policies and procedures and meets all legal, contractual, financial and other compliance requirements required by institutions such as Health Canada and CARF.
- Represents SCCSS in a positive and professional manner.
- Stays current with SCCSS programs and services.
- Assists with other duties as required, from time to time, aiding with the efficient operation of the organization.
- Assists the Program Lead in creating a learning environment for students and volunteers

Qualifications:

- Early Childhood Education or Family Resource Worker training or equivalent combination of education and experience.
- Experience working with families with young children.
- Emergency Child Care First Aid (including infant CPR) required
- Good understanding of and experience working with vulnerable families.
- Experience working in a program with a family-centred approach.

- Demonstrated ability to communicate with participants in a non-judgmental and empathetic manner.
- Experience working across cultures respectfully.
- Excellent organizational and communication skills.
- Successful result and maintenance of Criminal Record check.

Working Conditions

This position works in a fast paced community setting that includes a kitchen, multipurpose room and indoor and outdoor play areas.

Physical Requirements

Lifting and moving of lunch supplies, office supplies and other related equipment

Moving of furniture, setting up tables and chairs

Lifting and holding of babies and children

Sitting and playing on the floor with infants and children